

GREAT MOULTON PARISH COUNCIL

Minutes of the Great Moulton Parish Council Ordinary Meeting
held in the Coronation Hall Carr Lane Great Moulton NR15 2LA
on Thursday 20th July 2023 at 7.00pm

Present: Cllrs C Bailey (Chair), Timms (Vice-Chair), M Negm & K Bailey
Libby Alexander (Clerk)
2 members of the public were in attendance

1. Apologies for absence

Apologies received from Cllr S Morgan due to work commitments were accepted.

2. To record Declarations of Interest from Council Members in any item to be discussed

Cllr C & K Bailey, Item 8.3 Cheque received from Aslacton Parish Council for the Coronation Hall and 8.4 Schedule of Payments.

3. To agree and sign the Minutes of the Parish Council Meeting on 15 June 2023

The minutes were duly agreed and signed.

4. Matters arising from the Minutes of the Meetings on 15 June 2023

Cllr C Bailey confirmed that the Rialtas Accounting Package was now being used following the training received in June.

5. Public Participation including report from the District Councillor

A resident raised that following a public consultation meeting locally for the Norwich to Tilbury Pylons Project, there was an opportunity for the public to submit their opinion and suggested that the Parish Council would consider doing so on behalf of its residents.

- Resolved for this to be included as an Agenda item at the September meeting to consider the Parish Council response.

The District Councillor, Cllr Ridley was not present and no report had been received.

Cllr C Bailey reported that following a by-election the new County Councillor for the West Depwade Division was Cllr C Rowett of the Green Party.

6. Finances

6.1 To approve the updated Asset Register

The updated Asset Register was approved.

6.2 To approve the 1st Quarter Financial Report

The Clerk reported she had been unable to produce a 1st Quarter Financial Report as an up to date bank statement had not been received and it had not been possible to access the online banking.

6.3 To agree the payment of £200 received from Aslacton Parish Council to the Coronation Hall for the Coronation Party

Unanimously agreed.

6.4 To approve the attached schedule of payments

The schedule of payments was duly approved and forms part of these minutes.

6.5 To receive an update on the banking mandate of the Council

Cllr Timms reported that he had not heard further regarding having access to the online banking facility. It was resolved for the Clerk to contact the Barclays Banking Mandate Team for an update. If no progress was made, moving to another bank would be considered at the September meeting.

6.6 To delegate powers to the Clerk to authorise any payments required in August due to no meeting.

Unanimously agreed to delegate powers to the Clerk to pay the Clerk's salary, tax to HMRC and Clerk's pension contribution and any other payments (up to £500) required in August. Payments made to be included in the Schedule of Payments at the September meeting.

7. Planning Applications

New – no new applications had been received.

Determined - 2023/0582 | Replacement Dwelling | Sneath Cottage, Black Mill Lane, Great Moulton, NR15 2DZ – Approved and duly noted.

8. Maintenance of the old telephone box

Cllr K Bailey reported that he was waiting for a quote from a local carpenter to repair the rotting door to compare to the cost of replacing the door which would cost £968. Cllr C Bailey had looked at the CIL Regulations which stated that CIL Money could be used for assets in the village.

Resolved for a decision to be taken on the way forward once a quote was received and to look to use available CIL money.

9. Correspondence received:

- Invitation to apply to the Parish Partnership Scheme Initiative 2024-25 – noted, but no bid to be submitted.

- Tasburgh Village Hall Quiz Night – Cllrs K & C Bailey to liaise with Tasburgh Village Hall on behalf of the Coronation Hall to submit a team(s).
- Request to sign the Armed Forces Covenant Pledge – signed the previous year, the Clerk to look to see if it requires signing each year.

10. Great Moulton Times Report

A discussion took place on options for the way forward for the Great Moulton Times (GMT) with respect to content and production. It was resolved for the following actions to be carried out:

- The Clerk to contact Hellen Hammond to ask whether she was still willing to produce the GMT in Publisher.
- A member of the Council to become the Editor and collate articles and information for inclusion and to send this to Hellen Hammond if she was in agreement as above. It was proposed for Cllr K Bailey to take this role on.
- The Clerk to invoice all the businesses currently advertising in the Great Moulton Times for their advert for the year ahead (£20/advert). Other possible local businesses to be approached to place an advert.
- September edition could include a report on Tractorfest, introduction of the new County Councillor, report from the District Councillor, information on the Pylons Project public consultation, advertising upcoming local events, report from the local primary schools (Aslacton/Fornsett).
- A draft version of the next edition to be ready for the September meeting.
- Printing and distribution arrangements to be confirmed at the September meeting.

11. Coronation Hall – to receive a verbal report

Cllr C Bailey reported that a successful coffee morning had been held. The regular groups had finished for the summer break. The next event was a Rock 'n' Roll Night on 8 September, the next quiz was on 7 October and the Christmas Fayre was on 2 December. The cost of quiz tickets would need to increase to £12 to cover food costs.

12. To receive the Footpath Wardens resignation and consider appointing a new Warden

The Footpath Warden had tendered his resignation with immediate effect. Upkeep of the footpaths would now be carried out by Norfolk County Council/Landowners. The Council mower and hedge cutter that the Footpath Warden looked after would need to be rehomed. Cllr K and C Bailey offered to house these temporarily until a permanent place could be found or a new Footpath Warden was appointed.

13. To receive the Wildlife Wardens report

The Wildlife Warden was not in attendance and no report was available.

14. To approve the date of the next ordinary Meeting of Great Moulton Parish Council and accept any items for the agenda

The next meeting date was set for Thursday 21 September 2023 at 19:00.

There being no other business the meeting closed at 20:03.

SIGNED:

DATED: