

# Great Moulton Parish Council

Minutes of the Great Moulton Parish Council Ordinary Meeting held in the Coronation Hall,  
Carr Lane, Great Moulton. NR15 2LD on Thursday 15<sup>TH</sup> July 2021 at 7.00pm

Present: Cllrs John Johnson Allen (Chair), Carol Bailey, Keith Bailey, Geoff Timms,  
Hellen Hammond. Terry Devlin (from item 5).

Sue Bunn (Clerk). DCllr Stephen Ridley, 2 Members of the Public.

1. To consider accepting apologies of absence. Dominic House. Accepted.
2. To record declarations of interest from Council members in any item to be discussed. None.
3. To discuss and approve the co-option of Mr Devlin to the Council. All in favour.
4. For the new Councillor to sign his acceptance of office. Mr Devlin signed his acceptance of office.
5. To sign the minutes of the Ordinary Parish Council meeting held on the 24<sup>th</sup> June 2021. Signed as an accurate record of the meeting.
6. Matters arising from previous Parish Council meetings.
  - 6.1 Woodrow Lane Bus Stop. Still awaiting Highways Engineer.
  - 6.2 Benches. First one fitted second set to go in bus shelter.
  - 6.3 Village Hall. Ongoing. Open meeting on the 5<sup>th</sup> August 2021.
7. Public Participation.
  - 7.1 County Councillors Report. None present.
  - 7.2 District Councillors Report. South Norfolk Council are now holding in person meetings.
  - 7.3 Members of the Public. The owner of the Old Vine Yard discussed the site and what is being built. South Norfolk enforcement have been and looked. Planning permission is not required for the structure that is being built. The Council thanked the Owner for taking the time to attend the meeting.
8. To allow the Clerk to voice record the meetings to aid minute writing. All in favour.
9. To Receive the RFO's report.
  - 9.1 Balances. £7334.67
  - 9.2 To approve the following payments. All payments approved.

Payee	Reason	Net	VAT	Amount
Mrs FM Bunn	June wages and expenses	£180.50		£180.50
Will Royal	Churchyard grass	£127.50		£127.50
Crisp Garden Machinery	New hedge cutter	£233.33	£46.67	£280.00
Total				

10. Planning
  - 10.1 2021/1427 | Proposed rear single storey extension. | 10 High Green Great Moulton NR15 2HN. No objections.
  - 10.2 2021/1463 | Variation of condition 2 of 2020/0130 - To amend design of dwelling (plot 4) | Land North Of High Green Great Moulton Norfolk. No objections.
  - 10.3 The Old Vineyard. Overwood Lane. Update received in public participation.

Signed..... Date.....

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11. To approve a response to South Norfolk Councils Village Cluster Housing Plan consultation. Clerk to respond and forward to Council Members.
12. To discuss and approve the Insurance cover and provider for the coming year. Proceed with CAS. Check war memorial status.
13. To discuss and approve a course of action regarding SNC Register of Interests. Link from our website to forms.
14. To discuss the review of effectiveness of internal control and action any recommendations by inclusion on the next agenda. Concerns over the condition of the noticeboard on High Green. This is not owned by the PC. Propose to stop using this Notice Board and post notices on the Notice Board at the Village Hall. Cost for maintaining and cleaning the war memorial need to be added to the budget for next year. The phone box is listed as a consequence Grants maybe available for repairs and maintenance.
15. To set dates for new councillor training. Cllr K Bailey and Cllr Devlin booked for the 7<sup>TH</sup> September 2021.
16. To discuss and amend the draft Communications and Media Relations Policy. Adopted.
17. To discuss and approve a Parish Publication. Hand delivery by the Council is the cheapest option. Cllr Hammond to draft an issue up in time for the August meeting. Tri fold or bi fold and paper to be decided.
18. To discuss and amend the Grant awarding policy. Adopted.
19. To discuss and approve the Retention of Documents list. Approved.
20. To discuss and approve the purchase and placement of a new Parish Council Noticeboard. Land by the Village Sign is owned by the Parish Council the new Notice Board to be sited there. Clerk to order new noticeboard in black at a cost of
21. To discuss and approve the terms for a grant in memory of HRH Prince Philip. Clerk to contact Duke of Edinburgh awards scheme and move forward from there. Report back at next meeting.
22. To discuss celebrations for the Queens Platinum Jubilee in 2022. The pub is not available on the Saturday. Other options to be investigated.
23. Correspondence received.
  - 23.1 Invitation to apply for Parish Partnership. Agenda for next meeting.
  - 23.2 Norfolk ALC Wellbeing
  - 23.3 New Rangers partnership for the Parishes of the Highways South Area
  - 23.4 NCC Notice of Confirmation (Footpath)
24. Footpath Wardens report. Confirmation of the notice for the new piece of footpath received. All else is good. Clerk to send a letter of thanks to Barry Peacock for his help.
25. Public Participation. None.
26. To approve date of the next ordinary meeting of Great Moulton Parish Council and accept items for the agenda. 19<sup>th</sup> August at 7.00pm

Under section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 the press and public are requested to leave the meeting while a HR matter is discussed.

27. Clerks review.

Signed..... Date.....