

GREAT MOULTON PARISH COUNCIL

Minutes of the Great Moulton Parish Council Ordinary Meeting

held in the Coronation Hall Carr Lane Great Moulton NR15 2LA

on Thursday 20th April 2023 at 19:00

Present: Cllrs Johnson-Allen, Chair, C Bailey, Vice-Chair & Acting Clerk, K Bailey, Devlin and House

There were 13 members of the public and 2 representatives from Network Rail in attendance.

Cllr Johnson-Allen introduced and welcomed the new Clerk, Libby Alexander to the meeting. A minute's silence was held in remembrance of County Councillor B Duffin who recently passed away.

1. Apologies for absence:

Cllr Hammond due to work commitments and Cllr Timms due to ill health.

2. To record Declarations of Interest from Council Members in any item to be discussed:

Cllr K Bailey, Item 16 Schedule of Payments and Cllr House, Item 5 Proposed closure of level crossing at Black Mill Lane.

3. To sign the Minutes of the Parish Meeting held on 16 March 2023

The Minutes were duly agreed and signed.

4. Matters arising from the Minutes of the Meeting of 16 March 2023

There were no matters arising from the previous Minutes.

5. To discuss the proposed closure of the level crossing at Black Mill Lane and to welcome Steve Day, Liability Negotiations Manager and Steve Galland, Area Level Crossing Manager from Network Rail to answer any questions.

A discussion took place on the proposed closure of the level crossing prohibiting vehicular access along Black Mill Lane to the properties East of the railway line. The representatives from Network Rail confirmed that the proposal being considered as an alternative if the level crossing was closed, was a diversionary route via Hundred Lane (which is a restricted byway), with new access being made from Hundred Lane on to Broadgate Lane. This offered a safer option than the level crossing by reducing the risk of a collision and potentially fatalities. Funding to deliver the proposal was not yet confirmed but it was useful to understand from local residents, the impact the proposal would have.

Resolved for Network Rail to submit a written proposal to the Parish Council when funding is confirmed.

6. Public Participation

No further issues were raised.

7. Report from the County Councillor

Item omitted.

8. Noticeboard – to receive an update from the Acting Clerk

The Acting Clerk reported that the noticeboard had been delivered. A quote had been received for £450 to prepare the concrete base for the bench and concrete in the posts for the noticeboard. This could be started the week beginning 24 April.

It was proposed by Cllr Devlin and seconded by Cllr House that the quote be accepted and resolved for Cllrs Johnson-Allen, C Bailey and K Bailey to meet with the contractor to finalise the position of the noticeboard and bench. Once in place a plaque for the bench commemorating the King's Coronation could be arranged.

9. Coronation Grant – to note that SNDC have duly awarded the grant for £200

Correspondence had been received confirming the award of a grant for £200 for Coronation celebrations within the community which would be paid shortly.

10. Planning Applications:

2023/0582 | Replacement Dwelling | Sneath Cottage, Black Mill Lane, Great Moulton, NR15 2DZ

There being no comments on this application it was unanimously recommended for approval.

2023/0875 | Agricultural Occupancy | Broadgate Nurseries, Broadgate Lane, Great Moulton, Norfolk, NR15 2HX

A vote was taken with 4 Councillors in support and 1 abstention. Resolved to support the application.

The Acting Clerk had been informed of clearance work with diggers and the positioning of a mobile home on the land adjacent to Lark House, High Green, Great Moulton, although a decision on planning application 2022/0110 | Demolition of existing buildings and construction of new dwelling and garage. | Land Adj To Lark House, High Green, Great Moulton, Norfolk was still pending.

Resolved for the Clerk to inform South Norfolk District Council to investigate further.

11. Accounting Package – following the demonstration of the proposed package from Rialtas Business Systems to approve the purchase and ongoing support for the system

The Acting Clerk confirmed that purchase of the software, which was designed for Council accounts, would be a one off cost of £650, which included a training session for the Clerk, with an additional £175 per year for the support package for a single licence user. Purchase of the software and support package was proposed by Cllr C Bailey and seconded by Cllr K Bailey.

12. To ratify the Council's entry into the Norfolk Pensions Scheme as an admitted employer with the appropriate wording

The acting Clerk confirmed it was necessary for the Council to make a resolution to allow membership for the new Clerk to be eligible to receive a pension from the Norfolk Pensions Scheme from 1 April 2023.

Unanimously agreed.

13. To note details of the Notice of Uncontested Election

It was confirmed that only 3 Councillors had been elected on to Great Moulton Parish Council which meant further Councillors would need to be co-opted onto the Council up to a maximum of 7 Councillors.

14. To receive details of the co-option procedure to take place at the meeting of the Council in May (Councillor spaces for co-option – 4)

The acting Clerk confirmed that the Council could advertise for co-options the day after the Election date on the 4th May. Residents wishing to be considered for co-option were required to write to the Council explaining their reasons for wishing to become a Councillor and attending the next meeting in May. The 3 elected Councillors would then make a decision regarding individuals being co-opted at the meeting.

15. To decide date and format of the Annual Parish Meeting

Resolved for the Annual Parish Meeting to take place after the Annual Parish Council Meeting on Thursday 18th May.

16. To approve the attached Schedule of Payments

The Schedule of Payments was duly approved and forms part of these minutes.

17. Cleaning of the Bus Stop in Woodrow Lane – to receive an update

The Acting Clerk reported that the previous Clerk had not arranged for a company to clean the bus stop as agreed so she had asked EJM Window Cleaning, who had also quoted for the work at the same price, to take on the role at a cost of £15 per clean. It was agreed for the bus stop to be cleaned once a month from October to March and as necessary from March to October.

18. Great Moulton Times Report

The acting Clerk raised that in the minutes of the November 2021 Parish Council Meeting, Cllr Hammond reported that an anonymous donation towards the annual printing costs of the Great Moulton Times had been promised and this was gratefully received. On

working on the end of year accounts the acting Clerk noted that this donation had never been received. It was resolved to raise this with Cllr Hammond.

It was noted that some late deliveries of the Great Times meant that some village events advertised in it had already passed and therefore delivery needed to be timely.

19. Coronation Hall – to receive a verbal report

Cllr C Bailey reported that flyers were being delivered to residents in the next few days inviting them to the indoor Street Party to celebrate the King's Coronation in the Hall on the 7th May. A successful table top sale had been held the previous weekend.

20. To receive the Footpath Wardens Report

The Footpath Warden reported that there were no major problems just some minor repair work to be carried out.

21. To receive the Wildlife Wardens report

The Wildlife Warden was not in attendance and no report was available.

22. To approve the date of the next ordinary Meeting of Great Moulton Parish Council and accept any items for the agenda

The next meeting date was set for Thursday 18 May 2023 at 19:00.

There being no other business the meeting closed at 20:05.

SIGNED:

DATED: