

## **GREAT MOULTON PARISH COUNCIL**

Minutes of the Great Moulton Parish Council Ordinary Meeting

held in the Coronation Hall Carr Lane Great Moulton NR15 2LA

on Thursday 18<sup>th</sup> May 2023 from 19:00 (following the Parish Council Annual General Meeting and Annual Parish Meeting)

Present: Cllrs C Bailey (Chair), Timms (Vice-Chair) & K Bailey

Libby Alexander (Clerk)

DCllr Stephen Ridley

4 members of the public were in attendance.

### 1. Apologies for absence

No apologies received.

### 2. To record Declarations of Interest from Council Members in any item to be discussed:

Cllrs C and K Bailey, Item 11 Schedule of Payments.

### 3. To sign the Minutes of the Parish Meeting held on 20 April 2023

An amendment to the draft minutes was made to correct the wording of the resolution to ratify the Council's entry into the Norfolk Pensions Scheme (Item 12). Following the correction the minutes were duly agreed and signed.

### 4. Matters arising from the Minutes of the Meeting of 20 April 2023

Having been absent at the previous meeting, Cllr Timms asked whether Norfolk County Council were in favour of maintaining any new highway if the level crossing at Black Mill Lane was closed (Item 5). Cllr C Bailey confirmed that there had been no representation by Norfolk County Council at the meeting for any comment.

### 5. Public Participation

A resident reported that Highways had marked that Broadgate Lane connects to Hundred Lane, however this doesn't show on the definitive footpath map.

### 6. Report from the District Councillor

Cllr Ridley had been re-elected as District Councillor in the elections in May for a four year term. He reported that the Council AGM was to be held on 24 May when the officers of the Council would be elected/chosen.

The move into the new Council premises (the Horizon Building) was scheduled to take place on the 26 May with the current premises (Thorpe Lodge) closing by the end of the month. There will also be a Council hub in Diss.

He pointed out that the South Norfolk element of the Council Tax was frozen this year.

7. Noticeboard – to receive an update from Cllr C Bailey

Cllr C Bailey reported that the noticeboard was now erected and in use.

8. Accounting Package – to receive an update from Cllr C Bailey

Cllr C Bailey reported that setting up of the Rialtus accounting package was progressing with the software being installed on the Parish Council the following day and training planned for 19 June.

9. Planning Applications:

2023/1167 | Change of use from agricultural land to dog walking paddock to include vehicle access and hard standing, fencing and field shelter | Willows Farm, Frith Way, Great Moulton, Norfolk, NR15 2AT

There were no comments on this application.

10. To receive an update on the Co-option Procedure (Councillor spaces for co-option – 4)

The Clerk reported that the Co-option Policy of the Council stated that a Councillor vacancy had to be advertised for 14 days and as there had been insufficient time between the election on the 4<sup>th</sup> May and the meeting co-option would not be able to take place until the June meeting. The Council vacancies were now being advertised and the process for applying was detailed on the website.

11. Finance - to approve the attached Schedule of Payments

The Schedule of Payments was duly approved and forms part of these minutes.

A cheque raised the previous month to EJM Window Cleaning was to be reissued as incorrect payee details had been entered.

12. Great Moulton Times Report

Cllr C Bailey raised that as Cllr Hammond had not stood again as a Councillor, there was potentially an issue as to who would be responsible for the Great Moulton Times. It was also proving very expensive to produce and print in house and may be cheaper to contract this out.

It was resolved that this should go as an agenda item at the next meeting to review options for the production of the Great Moulton Times going forward.

13. Coronation Hall – to receive a verbal report

This item was deferred to the Annual Parish meeting taking place after this meeting.

14. To receive the Footpath Wardens Report

The Footpath Warden reported that there were no major problems just some minor repairs to be taken care of and all footpaths were clear as far as he was aware.

15. To receive the Wildlife Wardens report

The Wildlife Warden was not in attendance and no report was available.

16. To approve the date of the next ordinary Meeting of Great Moulton Parish Council and accept any items for the agenda

The next meeting date was set for Thursday 15 June 2023 at 19:00.

There being no other business the meeting closed at 19.44.

SIGNED:

DATED: