

## **GREAT MOULTON PARISH COUNCIL**

Minutes of the Great Moulton Parish Council Ordinary Meeting  
held in the Coronation Hall Carr Lane Great Moulton NR15 2LA  
on Thursday 15 December 2022 at 19:00

Present: Cllrs J Johnson-Allen Chair, C Bailey Vice-Chair, K Bailey, T Devlin and  
G Timms

It was agreed that Cllr C Bailey would act as Clerk for this meeting due to the Clerks absence. Cllr C Bailey informed the meeting she would be recording the minutes to aid her with producing the minutes.

1. Apologies for absence:

Cllr H Hammond due to holiday and Mrs Sue Bunn Clerk due to sickness in the family.

2. To record Declarations of Interest from Council Members in any item to be discussed:

There were none.

3. To sign the Minutes of the Ordinary Parish Meeting held on 17 November 2022

The Minutes were duly agreed and signed based on the addition of the Addendum attached to these Minutes.

4. Matters arising from previous Paris Council Meetings

Cllr K Bailey enquired as to why the Council were still discussing these items as they had been on the agenda for several months with no action having been taken.

4.1 Website progress: There was no progress to report

4.2 Downsland Bus Shelter: There was nothing to report on this item

4.3 Wildlife Warning Signs: Cllr K Bailey had received an email from the Wildlife Warden with details of the signage required. This would be forwarded to the Clerk for action.

4.4 Noticeboard: This item had been ongoing for some time and the Clerk reported she had now been informed of extra costs of posts and delivery, so she had not actioned this item. It was agreed that Cllr C Bailey would investigate this matter.

5. Reports from County and District Councillors

County Councillors Report: Cllr Duffin was not in attendance with no apologies or report being received.

District Councillors Report: Cllr S Ridley was not in attendance with no apologies or report being received.

## 6. To receive the RFO's Report

6.1 Balances: The Councils current balances stood at £6837.56

6.2 To discuss and approve the precept request for 2023/2024: Cllr C Bailey requested this item be deferred to the January meeting for a decision to be made. She requested Councillors be provided with a full breakdown of Income and Expenditure for the year to date, as it was possible the Council would not require the proposed amount of precept given it had no large projects in the pipeline, therefore it may be hard to justify the proposal.

6.3 To approve the following payments:

PAYEE	REASON	NET AMOUNT	VAT	TOTAL
Mrs F M Bunn	Salary and expenses for November 2022	£212.40	-	£212.40

Cllr C Bailey reported that prior to the payroll being run she had received a notification of change of Tax Code for the Clerk therefore the amount of £209.94 on the agenda was incorrect. This payment was duly agreed.

## 7. Planning – to review new Planning Applications

No Planning Applications had been received for review and comment.

7.1 Highways: SAM2 – to note that the Risk Assessment had been carried out and to approve the purchase of required PPE and resources. Cllr K Bailey had completed the Risk Assessment, and this had been agreed at the previous meeting. He had liaised with Mr Gibson who informed him that he had not been contacted by the Clerk. Cllr C Bailey said as Acting Clerk she would action this after the meeting for inclusion on the January agenda. This was duly agreed.

7.2 Frith Way/High Green overgrown hedge: NCC Highways had looked at this hedge and stated that it did not require any action to be taken. Cllr C Bailey stated it may be that someone from the Parish Council could talk to the resident regarding this.

7.3 The Clerk had also been informed that a house within the village that had been built on a self-build application was currently up for sale. As this was a self-build no CIL monies had been paid but if the house is sold within three

years of completion it would be payable. SNDC would be adding a marker to this property for reference. It was agreed the Council would draw up a list of other properties that fell within this category for future reference.

8. To discuss and act on the findings from SNDC with regard to the location and fixing of the dog bins in the Parish

The SNDC Officer had carried out his audit of dog bins in the village being happy with current locations. He had agreed the new dog bin could be installed by the Coronation Hall on the site of the old dog bin. The Coronation Hall Committee had agreed they would erect the dog bin whilst carrying out fencing works. It was agreed that the Parish Council would provide the post and cement necessary for this to take place.

9. Warm Hub update:

There was nothing to report on this item due to Cllr Hammonds absence.

10. Great Moulton Times Report

Cllr Hammond had provided all Councillors with a draft of the January Edition. She had also liaised and agreed with Cllr K Bailey that he would print the Edition ready for delivery by Councillors.

11. Correspondence received

SAAA – Confirmation had been received that PKF Littlejohn had been appointed external auditors for the next five years from 2022/2023

12. Coronation Hall Report

This had been tabled and forms part of this set of Minutes.

13. Footpath Wardens Report

There was nothing to report on this item.

14. Public Participation

There were no members of the public in attendance at the meeting.

15. To approve the date of the next Ordinary Meeting of Great Moulton Parish Council and to accept items for the agenda

Due to several Councillors being away on the third Thursday of January it was agreed to hold the meeting on Thursday 12 January 2023 to ensure it would be quorate.

There being no other business the meeting closed at 19:40

SIGNED:

DATED: